

University of Huddersfield
School of Human and Health Sciences

School Research Ethics and Integrity Committee (SREIC)

TERMS OF REFERENCE

Reports to: School Research and Enterprise Committee and the University Research Committee.

Membership

- **Chair** (appointed by the Dean)
- **Three deputy chairs**
- **Dean** (ex officio)
- **Reviewer members:** at least one reviewer from each research centre and institute, with additional reviewers recruited according to numbers and expertise required by profile of applications.
- **Consultant members:** with expertise as required in areas of ethical complexity e.g. research with children or security-sensitive data.
- **Lay member**
- **Postgraduate representative**

Membership to be reviewed annually in order to ensure sufficient expertise to review applications.

Terms of Reference

1. To advise staff, students and postgraduate researchers within the School on ethical issues in research
2. To approve the ethical conduct of all research conducted within the School that involves human participants (with the exception of post-doctoral staff research being scrutinised by an external ethics committee). This includes checking that appropriate permissions have been gained for access to participants.
3. To monitor compliance with approved ethical conduct.
4. To assist those within the School planning to apply for NHS or Social Care Research Ethics Committee (REC) approval and/or Health Research Authority (HRA) and NOMS approval by advising on applications where possible, or signposting to external sources of advice and support.
5. To maintain a record of research involving security-sensitive data and provide this information to University Ethics and Integrity Committee (UEIC)
6. To refer research proposals that raise difficult ethical or legal considerations to the University Ethics and Integrity Committee (UEIC).
7. To provide an annual report to the University Ethics and Integrity Committee (UEIC)
8. To consider and agree that proposals for which the University is acting as a research sponsor for the NHS satisfy all the requirements.
9. To consider such issues as requested by the School Teaching and Learning Committee.

Meetings

Every two months

Quoracy

To be quorate, at least 5 members plus Chair/Deputy Chair to be present at meeting.

July-2020